

**APPLICATION FORM FOR ACCOMMODATION
AT ASTON BROOK GREEN
FOR THE ACADEMIC YEAR 2012/2013
Please complete in BLOCK CAPITALS**

Please cut to size and glue or staple your photo here.

Your application will not be considered without one even if you live at ABG already.

PERSONAL DETAILS

Full Name _____
 Student ID Number _____ (9 digits)
 Univ. Email Address _____
 Alternative Email _____
 Term-time Address _____

 Tel No. _____ Mobile No. _____

Please note that some of the above details will be given to contractors so that access can be arranged to carry out repairs to your flat should your application be successful. If you do not agree then please do not apply.

Home Address _____

 _____ Tel No. _____
 Date of Birth _____
 Next of Kin _____ Relationship _____
 Address (if different from _____
 above) _____ Tel. No. _____
 Nationality _____ (for Electoral Register)
 Do you pay Home Student Fees / European Union Fees / International Student Fees
Delete as Applicable

COURSE DETAILS

University School. _____
 Course _____
 Full Time / Sandwich _____ Undergraduate / Postgraduate _____
 If Postgraduate when is your course due to end? _____
 What year of your course are you currently in? 1st / 2nd / 3rd / 4th Year

ACCOMMODATION REQUIREMENTS

(please tick preference)

3 Person Flat _____

4 Person Flat _____

1 Bedroom Flat _____ (suitable for couples, single applications will be considered, postgrads given preference. These flats are not suitable for children)

Partner's Name (if applicable) _____

Is your partner a student at Aston University? **YES / NO**

If your partner is an Aston University Student please ensure that they also complete an application form and staple yours and theirs together.

SUMMER VACATION

Your tenancy will commence at the beginning of the next summer vacation. You will be charged a reduced rent (3 and 4 person flats only) during this period, however you do not have to live there. You may sub-let your flat/room during the summer vacation - further advice is available from the Housing Manager or the Advice & Representation Centre.

Do you intend to stay in Birmingham over the Summer Vacation? YES / NO

The answer to this question will not affect your application in any way whatsoever. However we do need to know the answer as some flats may only be available from freshers' week onwards.

OTHER DETAILS

Why would you like to live at Aston Brook Green :

Please use additional sheet if required.

DECLARATION

I declare that, to the best of my knowledge, the information provided in this form is true.

Signature of the Student Applicant _____

Please note that if we subsequently find out that information contained in this form is misleading or false any offer that you may receive may be revoked.

NOTES

IT IS IMPERATIVE THAT YOU READ THESE FULLY AND VERY CAREFULLY

1. Fill in **ALL** sections of this form (**IN BLOCK CAPITALS - including email addresses**) and return it to Guild Room 316 by Wednesday 25th January 2011 (put through letterbox if no-one is there).
2. Attach a current passport sized photograph of yourself. Your application will not be considered without one.
3. **If you are applying for a 1 bedroom flat** please indicate (in **OTHER DETAILS**) when you would prefer your tenancy to begin.
4. The 1 bedroom flats are suitable for couples without children or single applicants - preference given to couples and postgrads. For those students applying for the three or four bedroom cluster flats preference is given to those who apply in groups of three or four. (**you must staple your applications together**).
6. **You will only be informed ONLY if your application is successful. You will be informed by email and will be requested to make appointment to sign your tenancy agreements. This must be done between 6th and 10th February otherwise your place will be re-allocated.**
7. If you are offered a place at Aston Brook Green any application that you have made for University accommodation will be withdrawn.
8. On signing your agreement for Aston Brook Green you will be required to pay a non-returnable booking fee (equivalent to two weeks' rent) which will be credited against your rent and a £125 deposit which will be returned at the end of your tenancy if the flat is left in a clean condition.
9. The tenancy agreement is a legally binding document and you are unlikely to be released from it in order to take up a subsequently offered place by any other landlord.